

Position Title: Student Ministries Director
FLSA Status: Exempt
Supervisory: Yes
Reports to: Director of Grow Ministries

Summary Description

The primary purpose of the position is to serve as the Student Ministries Program Director providing ministry to middle school and high school students. Student Ministries, the activities involved with the program, and the student small groups that are formed are seen as vital parts of the Floris UMC "DNA." The Floris UMC Student Ministry serves to bring students into a closer relationship with Jesus Christ and the Student Ministries Program Director is responsible for executing the Director of Grow Ministries' and the Senior Pastor's strategic vision of the church by coordinating activities that deliver a consistent, spiritual learning experience for students to stay connected to Floris UMC and to grow in their relationship with God. The Program Director ensures that Student Ministries is fully integrated across all ministries and that the program supports the focus areas of the church (Worship, Faith Growth, and Service).

Responsibilities

Following the direction and guidance of the Director of Grow Ministries, coordinates the Student Ministries by performing day-to-day assignments that ensure the operability of the Student Ministries and removes the Director of Grow Ministries from the administrative burdens of the program. This includes, but is not limited to, coordinates and organizes Sunday morning and evening programs, develops and attends weekly student small groups, communicates, schedules, and provides logistical support of parents and other volunteers for weekly student programs, coordinates and leads trips and special events, mentors and cares for students and student adult leaders, manages the Confirmation Program, and works within an operational budget for Student Ministries. Establishes business processes and ensures they are followed accordingly. Identifies problem areas and recommends operational policies and practices to the Director of Grow Ministries, the appropriate staff member, or Student Ministry team member.

Following the direction and guidance of the Director of Grow Ministries, recruits and works with Student Ministry adult volunteers directly to ensure they receive appropriate development and training to manage Student Ministries so that participants grow their faith through participation in programs, groups and/or events. Ensures the growth of Student Ministries' membership by developing new opportunities for spiritual growth via traditional and non-traditional learning and outreach opportunities. Researches new curriculum and programs, provides necessary support to Student Ministry leaders, and advises Student Ministry leaders about opportunities throughout Floris UMC so that student members can grow together to further grow in Christ.

Following the direction and guidance of the Director of Grow Ministries, ensures the viability of the Floris UMC Student Ministries program by continually promoting current groups and programs, developing new groups and new leaders, researching new programmatic areas, and attending conferences or speaking with other churches about their student ministry experiences.

Attends all necessary meetings as directed by the Director of Grow Ministries in order to ensure that when dealing with internal affairs and making day-to-day management decisions they are in line with Floris UMC's overall vision and direction of Student Ministries.

Qualifications

Bachelor of Arts degree or equivalent; Advanced degree in Theology or equivalent experience.

Demonstrated experience of theory and techniques required to manage and maintain a vital Student Ministry in a large church.

Experience in planning, coordination, and execution of business functions, resource allocation, and production.

Uses imagination to develop new insights into situations and applies innovative solutions to problems; designs new methods where established methods and procedures are inapplicable or are unavailable.

Organizes work, sets priorities, determines resource requirements; determines short-term or long-term goals and strategies, coordinates with other organizations; monitors progress, evaluates outcomes.

Integrates technology into the workplace, develops strategies using new technology to manage and improve program effectiveness, and understands the impact of technological changes on the organization.

Proficient in Microsoft Office products, including Excel, Word and Outlook.